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By

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**Abstract [Not more than 15 words]**

*The abstract should summarize the content of the paper. It should provide a clear and precise description of what the study is about including the problem, objective, method, major findings, conclusion, and recommendations. Do not make references nor display equations and abbreviations in the abstract. The abstract should not exceed 250 words including key words. It should be italicized, written in single line space, ten font size.*

**Keywords:** *keyword1, keyword2, keyword3, keyword4, keyword5, keyword6*

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## 1. Introduction

The introduction section should explain the nature of the problem, previous related works on the topic, and the purpose and contribution/s of the paper. Hence, this introduction section may also contain theoretical and empirical evidence in order to put the major problem or topic of the study into context, show existing knowledge gaps in the area, derive objectives, and emphasize major contributions of the study.

### 1.1 Indentations and Equations

If a section contains more than one paragraph, the first paragraph under each heading or subheading should be flush left, and subsequent paragraphs should have a five-space indentation.

A colon is inserted before an equation is presented, but there is no punctuation following the equation. All equations are numbered and referred to in the text solely by a number enclosed in a round bracket (i.e., (1) reads as “equation 1”).

1:  $A = \pi r^2$

2:  $a^2 + b^2 = c^2$

Ensure that any miscellaneous numbering system you use in your paper cannot be confused with a reference [4] or an equation (1) designation.

### 1.2 Tables and Figures

To ensure a high-quality product, diagrams and lettering must be either computer-drafted or drawn using India ink.

Tables and graphs should be of reproducible quality. They should include only comprehensive captions and not duplicate material presented in the text. Moreover, they should be given short titles, and properly labeled, and carefully drawn. All sources should be placed under the table. Furthermore, each table must have a caption at the top and fully showing the content with the table numbered in Arabic numbers (i.e., Table 1, Table 2, etc.).

Table captions appear centered above the table in upper and lower case letters. As shown on Table 1 below.

Table 1 Caption of table 1

Column1	Column2	Column3	Column4
x	y	X	z
x	y	Y	y
y	x	Z	x

Source: as presented by [1]

When referring to a table in the text, no abbreviation is used, for example, as shown in Table 1 the number of x's are exceeding z's number.

Figures should contain numerals as captions at the bottom of or below the figure. Figure numerals and colon should be in bold, and the caption in the normal case. Each figure must be fully cited if taken from another source and referred to in the body of the article. Colored figures shall be used only if it is very important. Figure captions appear below the figure, are flush left, and are in lower case letters. When referring to a figure in the body of the text, the abbreviation "Fig." is used. Figures should be numbered in the order they appear in the text.



Figure 1: Pioneers in education, adapted from [1]

## 2. Material and methods

### 2.1 Description of the Study Area and Population

It is optional based on the nature and type of the study. Hence, it is not mandatory for all contributions (in some disciplines such as anthropology, authors may use the last one or two paragraphs of the introduction section under the description of the study area, population, and even duration of their study).

This section under the description of the study area may contain a brief explanation about the location of the study area, physical setting, climate, population, social, economic, and cultural aspects of the study area. Map of the study area can also be included; if the author believes it is important.

### 2.2 Methods

The research methods used for the study should be stated in this section. This section includes research design, sampling techniques, tools for data collection, methods of data collection, and methods of data analysis.

## 3. Results and Discussion

This section includes the results or findings of the study supported by discussion. It contains data presentation, data interpretation and/or discussion substantiating the result of the study with other relevant literature, theory, and empirical evidence.

Authors may use narrations, descriptions, tables, graphs, charts, statistical models, formulas, etc., to write this section depending on the type of data and research approach employed in their study.

In this section, authors are expected to show their unique and/or new contributions to

knowledge by comparing their findings with existing literature.

#### **4. Conclusion and Recommendations**

This section includes the conclusion and recommendations. The conclusion statement should include major conclusive ideas of the paper. However, do not replicate the abstract within the conclusion section.

The conclusion may magnify major findings of the study and its implication as well as the importance of the work for practical application of knowledge and extension of ideas.

Recommendations (*though not always mandatory for all disciplines*) of the study should be stated following the conclusion with brief statements. The recommendation may deal on suggestions of remedial options for intervention by concerned bodies to manage investigated issues within the study.

#### **5. Acknowledgments**

Acknowledgments appear in a separate paragraph after conclusion section, but before the references, and should be as brief as possible. All sources of funding should also be declared for articles published from funded projects. The following is an example of acknowledgment.

The authors gratefully acknowledge the contributions of X,Y, Z for their work on the original version of this document.

#### **References**

[As per Author's Guide]